

For Office Use Only

Received on:

Application No.:

## Central Harbourfront Event Space Booking Application

### 中環海濱活動空間 租用申請表

#### I – Applicant Information

#### 申請者資料

Name of Organization  
機構名稱

Nature of Organization  
機構性質

- Commercial  
 Non-commercial

商業  
非商業

Main Business of Organization  
機構主要業務

Form of Registration  
商業註冊類型

- Business  
 Registered Charity  
 Other

商業  
註冊慈善團體  
其他

Location of Registration  
註冊地址

Business Registration Number  
商業登記編號

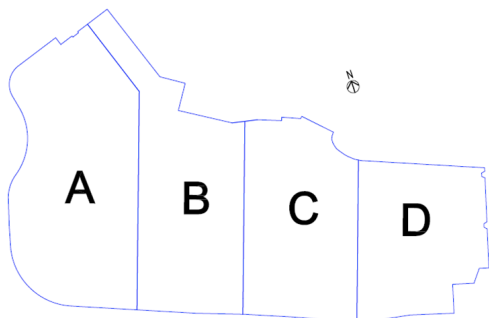
Organization Website  
機構網站

Correspondence Address  
通訊地址

#### II – Booking Details

#### 租場細則

Preferred Section(s)  
選擇位置



- Section A 區  
 Section B 區  
 Section C 區  
 Section D 區  
 Section A + B 區  
 Section C + D 區  
 Section A + B + C 區  
 Section B + C + D 區  
 Full Site 所有區域

Maximum Area\*

最高實用面積\*

(11,550 sqm/平方米)  
(9,150 sqm/平方米)  
(8,150 sqm/平方米)  
(6,900 sqm/平方米)  
(20,700 sqm/平方米)  
(15,050 sqm/平方米)  
(28,850 sqm/平方米)  
(24,200 sqm/平方米)  
(35,750 sqm/平方米)

\* Actual area size dependent upon event layout, required E.V.A. and other site users.

\* 實際面積大小取決於活動範圍，須要和其他場地租用者共用緊急車輛通道。

Preferred Dates

選擇日期

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Number of Setup Days

設置日數

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Number of Operation Days

舉行日數

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Number of Dismantle Days

拆撤日數

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### III – Events Details

### 活動資料

Event Name

活動名稱

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Types of Event

活動類型

- Public Event 公眾  
 Private Event 私人  
 Others (Please Specify) 其他 (請列明)

Event Admission

活動入場

- Free 免費       Paid 收費       By Invitation 邀請函

If paid, anticipated entry fee (HKD)

如需收費，預計入場費 (港幣)

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Event Time

活動名稱

Start Time

開場時間

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Finish Time

完場時間

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Expected Attendance

預計入場人數

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Event Components  
(Please submit 50-100 words)

活動內容

(請填寫五十至一百字)

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## IV – Event Specifics

## 活動細節

Title Sponsor  
冠名贊助

Yes 有  No 沒有

If yes, name & business nature of title sponsor  
如有，贊助機構名稱及其商業性質

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Co-Sponsor(s)  
聯合贊助

Yes 有  No 沒有

If yes, name(s) & business nature(s) of Co-Sponsor(s)  
如有，贊助機構名稱及其商業性質

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Ticketing Agent/Method  
售票代理/方法

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Any Sale of Goods  
貨品銷售

Yes 有  No 沒有

If yes, types of goods  
如有，貨品種類

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Intended number of sales booths  
預計銷售攤位數目

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Any Sale of F&B  
飲食品銷售

Yes 有  No 沒有

If yes, types of F&B  
如有，飲食品種類

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Intended number of F&B booths  
預計飲食攤位數目

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## V – Event Contact

## 活動聯絡

Person responsible for detailed event management  
活動管理負責人資料

Name of Contact Person  
聯絡人姓名

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Position  
職位

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Contact Number  
聯絡電話

Office  
辦公室

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Mobile  
手提電話

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Email Address  
電郵地址

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## VI – Declaration

## 聲明

I declare that the information provided and the event nature as outlined in this venue booking form are true and correct to the best of my knowledge and at the time of submission.

本人謹此聲明，上述所有資料，於申請時，盡我所知，全部屬實，正確無訛。

I will communicate any alterations to the nature or specifics of the event before the booking confirmation.

本人將於租用確認前，提交節目性質內容或細節上的任何改動。

I understand that it is my responsibility to gain all necessary licenses, permits, permissions, etc, required to hold this event.

本人明白領取活動所須牌照及批核文件為申請機構之責任。

Signature

簽署

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(with chop of organization represented)

(附加公司蓋印)

Name of Signatory

簽署人姓名

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Position of Signatory

簽署人職位

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Contact Number

聯絡電話

Office

辦公室

Mobile

手提電話

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Email Address

電郵地址

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Date

申請日期

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# HIRING SECTIONS

ALL DIMENSIONS ARE APPROXIMATE AND FOR PRELIMINARY REFERENCE ONLY

-  CVM Site Office & Shared EXIT
-  Non-build areas at catch pits

